

Pyalong Primary School Policies

PYALONG PRIMARY SCHOOL TRANSITION POLICY

Rationale:

- Infant students commencing school are required to cope with a very different environment. It is our school's responsibility to make this transition as enjoyable and trouble free as possible.

Aims:

- To provide a smooth and efficient transition from kindergarten to primary school with support provided to those who require it.

Implementation:

- Transition from kindergarten to primary school can be a difficult time for both students and parents.
- Our school will appoint a staff member to coordinate our Foundation transition program.
- After enrolment week, we will communicate with each feeder kindergarten and inform them of the names of students who have enrolled at our school.
- Information will be sought about each child from the kindergartens, and meetings will be organised with parents of children with special needs to discuss programs and resource requirements.
- A transition program will be organised with each kindergarten during term 4, which allows each child (and their parents) the opportunity to attend our school on 2 occasions during the term, 1 Teacher visit and 1 Foundation visit.
- Visits will consist of familiarisation tours of the school, activities in classrooms, specialist lessons and visits to the principal's office. Any visiting artists or performances that are occurring during term 4 may be incorporated into the transition program.
- It is anticipated that teaching roles and classes for the following year will be finalised in time for the final kindergarten visit, so that parents can be made aware of, and meet their child's teacher, and so that children can have an experience with their 'new' teacher in the corresponding classroom.
- An information evening will occur late in term 4 so that parents can be informed about the school's programs and procedures, and an opportunity will be provided for questioning and discussions. The first school day of the following year will be covered in detail.
- All parents will receive detailed information packages about the school, and all prep students given a welcome package on the second Orientation Day.
- A morning tea for parents will be provided on Orientation Day, with specialist staff assisting classroom teachers with the needs of the new students.
- Opportunities will be provided for parents to visit classes or communicate with the school regarding their child's progress at all times, and any issues that arise will be attended to as soon as possible.
- Foundation students will not attend school on Wednesday's during Term 1 or earlier.

Evaluation: This policy will be reviewed annually as part of the school's three-year review cycle.

Key Link: Child Safe Policy and Code of Conduct