



" Excellence Through Unity "

**PYALONG PRIMARY SCHOOL**

**2005**

10-14 Bourke St  
Pyalong, Victoria 3521

Phone: 03 5785 1291

Email: [pyalong.ps@education.vic.gov.au](mailto:pyalong.ps@education.vic.gov.au)

PRINCIPAL: Jessica Bowen-Duarte

BE KIND \* BE SAFE \* BE YOUR BEST

---

Dear parent/guardian,

*Pyalong Primary School* is looking forward to another great year of teaching and learning and would like to advise you of *Pyalong Primary School* voluntary financial contribution arrangements for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and all contributions made by parents towards their child's education are voluntary. At *Pyalong Primary School*, we do not request Curriculum or Other Contributions from parents.

We do however request that some educational items are purchased by families for students to use and own.

Other extra-curricular items and activities may be offered to students on a user-pays basis throughout the year.

We want to thank you for all you support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the learning environment we provide.

Within our school this support has allowed us to *subsidise Young Leaders and buses for excursions. It helps us offer a wider special curriculum experience; enhanced digital learning opportunities; the upgrade of our buildings and grounds.*

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Jessica Bowen-Duarte

*Principal*

Melanie Worner

*School Council President*



" Excellence Through Unity "

**PYALONG PRIMARY SCHOOL**  
**2005**

10-14 Bourke St  
Pyalong, Victoria 3521

Phone: 03 5785 1291

Email: [pyalong.ps@education.vic.gov.au](mailto:pyalong.ps@education.vic.gov.au)

PRINCIPAL: Jessica Bowen-Duarte

BE KIND \* BE SAFE \* BE YOUR BEST

### **Educational items for students to own**

Attached is a list of items that the school recommends you purchase from *Education plus* for your child to individually own and use.

### **Extra-Curricular Items and Activities**

*Pyalong primary School* offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Some of the currently planned Extra-Curricular items/Activities for 2022

Extra-Curricular Items and Activities	Amount
<i>Optional Interschool Sports program</i>	TBA
<i>Optional camps, excursions or incursions to be scheduled</i>	TBA
<i>Optional Maths Competition</i>	TBA
<i>Optional State School Spectacular Mass Dance (16 students only)</i>	TBA
<b>Total Extra-curricular Items and Activities</b>	

### **Financial Support for Families**

*Pyalong Primary School* understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *Financial payment arrangements please see the Principal*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Jessica Bowen-Duarte on 57851291.

### **Payment methods**

Cash, BPay, or Direct Deposit

### **Refunds**

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.